

**Kildala Elementary School
PAC Meeting Minutes
Tuesday Sept. 22, 2015 @ 7:30 pm**

In Attendance:

Lisa Medynski, Kimberly Wasyleski, Janelle Hittel (Principal), Sharmin Calkins, Janice Poellot, Jennifer Gray, Emily George and Christine Urbanowski.

1. Welcome and Introduction

2. Approval of Minutes- Motion to accept the minutes of the June meeting by Kimberly Wasyleski. Seconded by Emily George. Carried unanimously.

3. Trustee Report- Raymond Raj- Unable to attend

4. Principal's Report – Janelle Hittel

- Staff undergoing training on new BCESIS- MYBC ED.
- Peace day went well. Pictures and write up will be in the papers.
- Orange shirt day will be coming up

5. President's Report- Kimberly Wasyleski

This report reflects what I achieved for the month of July, August and September:

- In June the PAC secretary, Vice and I conducted an audit of our financial records and found that the books were unkept and there were major discrepancies between the ledgers and bank statements. It was decided to remove the person that was in the role of Treasurer. The matter is currently under investigation and we will keep all informed as more information becomes available.
- In July I sorted counted and returned \$419.20 of bottle donations.
- In August the playground was installed. Lisa, our families and I worked very hard to get last minute donations and install the playground, as our budget was unexpectedly tight. We were rewarded with some last minute in kind donations by:

Emporium Builder's Supply	- wood ties, nails
Sandhill Materials Inc.	-gravel
JHW Construction	-trucking
Kentron Construction	- gravel
Harris Rebar	-rebar
Snow Valley Marine Services	-u-dump trailer
Kitimat Lodge	-accommodation

We received \$2000 off the installation price due to our hard work and were able to just cover the cost of the playground and installation.

- In September I filled out the Gaming Account Summary Report and had Lisa go over it with me. We signed off on it and submitted it Sept 11th. Setting to right the Treasury books so that everything is clear and up to date.
- In light of the occurrences that happened this Summer I have decided to take a step back from participating in some of the planned Fundraisers. I am willing to help with the DFS Christmas Catalogue (Celebrate 2015) since we have already committed to the company and I am willing

to help with the Subway counts. I will give it to the next PAC meeting for another person(s) to come forward to take over the DFS Simply Delicious and Scentsy fundraisers. If no one volunteers to do them from start to finish then I will make a motion to remove the DFS Simply Delicious and Scentsy fundraisers for this year.

6. Treasurer's Report- Kimberly Wasyleski (Acting Treasurer)

Balances taken from August 2015 Bank Statements.

Chequing Account: \$661.27

Gaming Account: \$0.14

Playground Account: \$4.42

Treasurer Report

September 22nd, 2015

By Kimberly Wasyleski, Acting Treasurer

Activities in Accounts after last shown bank statements

	Credits	Debits
<u>Chequing Acct:</u>		
Sept.9 Cash donations from Bracelets Fundraiser	\$127.20	
<u>Playground Acct:</u>		
No activity		
<u>Gaming Acct:</u>		
No activity		
Working on ledgers and Treasurer books to update and organize.		

7. DPAC Report- Linda Campbell – Unable to attend (Lisa Medynski filling in)

Package attached containing the following:

- List of Current DPAC Executives
- Parent Handout
- BCCPAC application form
- All PACs need to elect a DPAC Rep.
- External Committee Volunteer form
- Regional Conference in PG on Oct 24, 2015
- Digital Resources “Speak UP”

New Business

- **Election of Treasurer- Sharmin Calkins nominated Janice Poellot, no other nominees, Vote taken, All in favor. Janice Poellot accepts the position as Treasurer.**
- DFS Fundraiser- Set to arrive Sept 31. Fundraiser Celebrate 2015 will run Oct 5-22, All form must be in at recess on Oct 22. Will run fundraiser with help from volunteers.
- Treat day- Will continue on Thursdays at lunch, Sharmin Calkins will continue running.
Will start Oct 1
- Subway- will be sent out Oct 9 with 4-week orders being due in Friday Oct 16. First lunch day will be Wednesday Oct 21

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- Christmas Event – instead of Secret Santa we are looking for ideas.
 Christmas family dance- possible Dec 11 630or 7 till?
 Parent to DJ, decorations, food bank/food share donation to enter, bring a plate of
 goods to share at the dance, possible glow sticks.
Bring any other ideas the next meeting.
- PAC Meeting Schedule for next year – Time will be 7:30pm on
Oct 20, Nov 17, Dec15, Jan 26, Feb 23, Mar 29, Apr 19, May 17, Jun 14.

Meeting Adjourned 8:45pm

Welcome back!!